

RISK ASSESSMENT – CORONAVIRUS

Company Name:	Treasure Island Play									
Location:	Units 1-2 Northfield Trading Estate, 620 Bristol Road South, Birmingham B31 2JR									
Date of Assessment:	01/01/2022		Review Date:	01/03/2022		Revision No:	4			
Persons Exposed:	Employees:	✓	Other Workers:	✓	Public / Visitors:	✓	Young Persons:	✓	Estimated total number of persons at risk:	50-80
	New / Expectant Mothers:			✓	Vulnerable Persons:	✓	Other:	✓		

Task Description:	Risk assessment for the possible transmission of Coronavirus / COVID-19.
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Hazard	Factors of Harm		Risk	Control Measures	Factors of Harm		Residual Risk	Further Actions	Acceptable Risk?	
	L	S			L	S			Yes	No
Lack of Information	3	5	15	<p>The company has subscribed to information and updates from approved sources. These include, but are not limited to:</p> <ul style="list-style-type: none"> The UK Government (UK Gov) (https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19) Public Health England (PHE) (https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19), National Health Service (NHS) (https://www.nhs.uk/conditions/coronavirus-covid-19/) Health and Safety Executive (HSE) (https://www.hse.gov.uk/news/coronavirus.htm) BALPAA <p>Updates are passed to all staff members to ensure that they are kept informed.</p> <p>The coronavirus risk assessment and policy have been communicated to employees to ensure they understand the control measures in place.</p> <p>There are regular news broadcasts on terrestrial and satellite television and so it is likely that all employees are keeping up to date with updates on the virus.</p>	1	5	5	It is strongly recommended that the Covid secure poster be displayed in a location that staff and visitors can easily observe it. <input checked="" type="checkbox"/>	✓	

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Transmission of Virus / Hygiene	4	5	20	<p>All employees are provided with information on good hygiene measure to include:</p> <ul style="list-style-type: none"> washing hands with soap and water often – do this for at least 20 seconds. washing hands when you get home or into work. using hand sanitiser gel if soap and water are not available. covering mouth and nose with a tissue or sleeve (not hands) when coughing or sneezing. putting used tissues in the bin straight away and wash hands afterwards. not touching eyes, nose or mouth if hands are not clean. <p>All persons are instructed to obey ‘social distancing’ wherever possible. This means maintaining a 2m separation wherever practicable and a 1m plus distance at all other times. Supplies of soap and hand sanitiser are available for use. Hand sanitiser, or similar, is available in the reception and all visitors and staff are instructed to use this on arrival to the building.</p>	2	5	10	Ensure that notices are displayed requiring all persons arriving on site to use hand sanitiser, or similar, before entering the main building. ☑	✓	
Housekeeping	3	5	15	<p>Adequate supplies of cleaning materials are kept on site. Cleaning staff have been instructed to increase the frequency of cleaning wherever possible. Surfaces where regular contact is likely, such as door handles, tables etc. are being prioritised to ensure that they are cleaned. Housekeeping staff are trained in the correct use of cleaning equipment and chemicals. The building is subject to regular cleaning by trained and competent persons. If required a ‘deep clean’ is able to be requested. Additional cleaning products to BS EN1276 are utilised to apply a protective coating to the playframe and all tables chairs and toilet areas to reduce the ability for viruses and bacteria to replicate. This will be applied daily.</p>	1	5	5	A more regular inventory of the cleaning stock should be made to ensure that supplies remain adequate, especially if availability becomes restricted. ☑	✓	
Emergency Procedures	3	5	15	<p>Treasure Island has formulated an emergency plan to follow should closure be required. Employees have been made aware of the emergency plan.</p>	1	5	5	None Required	✓	

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Persons Becoming Unwell	4	5	20	The symptoms of the virus are being communicated extensively through media outlets and government information and so it is likely that persons are aware of the virus and it's symptoms. Employees are instructed to remain at home at the first onset of any symptom. Employees are instructed to follow official Government guidance on isolation and testing procedures and the time that they are to remain away from work. If employees develop symptoms on site, they should be sent home to self-isolate and book a test.	2	5	10	Management to remain vigilant for employees displaying the signs of symptoms of Coronavirus <input checked="" type="checkbox"/>	✓	
Vulnerable Persons	4	5	20	Treasure Island is able to access the list of those persons classified as a 'vulnerable person' at any time from the UK Government. The company's policy on Vulnerable Persons will follow the official advice.	1	5	5	None Required	✓	
Deliveries	4	5	20	The pickup and drop off points have been revised along with the procedures in place and additional signage and markings are in place. Unnecessary contact has been minimised with non-contact deliveries. Where it is safe to do so, single workers load and unload deliveries. The same pairs of people are used for loads where more than one is needed. Drivers are allowed access to welfare facilities when required in line with the social distancing and hygiene measure laid out in this document. Put away and replenishment procedures have been adjusted to allow for social distancing.	2	5	10	Deliveries made via side door or via main door when not at the start/end of play sessions.	✓	

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Social Distancing	3	5	15	<p>Employees are instructed to maintain social distancing where possible in line with latest guidance.</p> <p>Employees must ensure that personal hygiene standards are maintained to a high standard.</p> <p>Employees must ensure that handwashing facilities are available.</p> <p>Infection control techniques must be increased to include regular washing of surfaces using a sanitiser with an alcohol content >60%.</p> <p>If tasks require employees to be closer than 2m, then consideration must be given to increasing hygiene and ensuring that the duration of the task is kept to a minimum.</p> <p>Any task which requires skin to skin contact must be avoided.</p> <p>Non-essential physical work that requires close contact between workers will not be carried out</p> <p>Work requiring skin to skin contact will not be carried out</p> <p>The layout of the premises has been reviewed to allow staff to work further apart from each other.</p> <p>Only where it is not possible to move workstations further apart, people are arranged to work side by side or facing away from each other rather than face to face.</p> <p>Floor tape or paint are in place to mark areas to help people keep a 2m distance or in line with latest guidance.</p> <p>Screens are used to create a physical barrier between people where appropriate, for example, till and reception areas.</p> <p>Kitchen access is allowed by as few people as possible.</p> <p>Interaction between staff is minimised at all times.</p> <p>Teams are fixed to restrict the number of people interacting with each other.</p> <p>Access to walk in stores is limited to one person at a time.</p> <p>Contact is minimised at handover points such as when presenting food to serving staff or delivery drivers.</p>	2	5	10	First Aid guidelines communicated with staff.	✓	

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<p>Keeping customers safe</p>	<p>4</p>	<p>5</p>	<p>20</p>	<p>To ensure the safety of our customers we will: Calculate the maximum number of customers that can reasonably follow social distancing guidelines at the venue in line with the latest government requirements. Upon opening we will operate at reduced capacity with extended cleaning periods between each session. This will be kept under review. Tables will be sited to allow social distancing to be maintained where possible. Reduce the need for customers to queue, but where this is unavoidable, discourage customers from queueing indoors and using outside spaces for queueing where available and safe. A safe space for queueing will be highlighted. Provide clear guidance on latest required social distancing and hygiene to people on arrival, for example, signage, visual aids and before arrival, such as by phone, on the website or by email. Manage the entry of customers, and the number of customers at a venue, so that all indoor customers are seated with appropriate distancing. Managing entry numbers will be done through online booking. Only those with an online booking will be allowed to visit. Manage outside queues to ensure they do not cause a risk to individuals and protecting queues from traffic by putting up barriers. Make customers aware of, and encourage compliance with, limits on gatherings at booking in line with latest guidance. Require customers to use hand sanitiser or handwashing facilities as they enter the venue. Remind customers who are accompanied by children that they are responsible for supervising them at all times and should follow social distancing guidelines. Look at how people move through the venue and how this can be adjusted to reduce congestion and contact between customers. A one way system will be in place where required. Reduce the volume level of the music played in the venue so that conversation is not difficult, and customers do not need to shout. Only accept card payments where possible, contactless preferred. Identify workers as designated supervisors for each area to ensure social distancing measures are being adhered to by customers. Have clearly designated positions from which employees supervising can provide advice or assistance to customers whilst maintaining social distance.</p>	<p>2</p>	<p>5</p>	<p>10</p>	<p>Ensure that information posters and notices are prominently displayed in reception areas. Regularly review government guidelines to ensure continued compliance.</p>	<p style="text-align: center;">✓</p>
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				<p>Allowing a sufficient break time between sessions in order to appropriately clean the premises and equipment and to prevent waiting in groups.</p> <p>Use signage such as ground markings to mark out required social distance to allow controlled flows of people.</p> <p>Provide the safety information to customers online at the time of booking to prevent the need for repetition and groupings in the play centre.</p> <p>Customers are required to wear face coverings if required by the latest government guidance unless they are exempt for the following reasons:</p> <ul style="list-style-type: none"> • Children are not required to wear them • Parents will be sitting in the café area which is exempt as it is an area where people will be consuming food and drinks • Parents supervising children will likely be taking part in physical activity and all forms of face coverings may restrict breathing efficiency and should not be used during exercise • Customer toilets are being operated on a one person at a time basis 						

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Serving food & drink	4	5	20	<p>To keep our customers and employees safe whilst serving food and drink we will:</p> <p>Maintain social distancing from customers when taking orders from customers.</p> <p>Use social distance markings to remind customers to maintain social distancing between customers of different households or support bubbles.</p> <p>Provide cutlery and condiments only when food is served.</p> <p>Encourage contactless payments where possible and adjusting location of card readers to social distancing guidelines.</p> <p>Reduce the number of surfaces touched by both staff and customers. For example, ask customers to remain at a table where possible, or to not lean on counters when collecting takeaways.</p> <p>Additional perspex screens across counter areas.</p> <p>Minimise contact between front of house workers and customers at points of service where appropriate by using screens or tables at tills and counters to maintain social distancing guidelines.</p> <p>Adjust service approaches to minimise staff contact with customers. Indoor table service must be used where possible, alongside further measures. Where counter service is unavoidable, preventing customers from remaining at the bar or counter after ordering.</p> <p>Minimise contact between kitchen workers and front of house workers.</p> <p>Serving Food</p> <p>Our Food Safety Management System that includes existing food hygiene guidance and HACCP processes will be followed. More frequent handwashing will be introduced and we will continue to maintain good hygiene practices in food preparation and handling areas. Employees should wash their hands for 20 seconds, especially after being in a public place, blowing their nose, coughing or sneezing.</p> <p>Objects and surfaces that are touched regularly will be cleaned frequently using our standard cleaning products.</p>	1	5	5	None required	✓	

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Customer toilets	4	5	20	<p>Signs and posters will be displayed to build awareness of good handwashing technique, the need to increase handwashing frequency and to avoid touching your face, and to cough or sneeze into a tissue which is binned safely, or into your arm if a tissue is not available.</p> <p>Social distancing marking will be in place in areas where queues normally form, and we will adopt a limited entry approach, with one in, one out (whilst avoiding the creation of additional bottlenecks).</p> <p>To enable good hand hygiene hand sanitiser will be available on entry to toilets where safe and practical, and suitable handwashing facilities including running water and liquid soap and suitable options for drying (either paper towels or hand driers) will be available.</p> <p>Additional hand sanitiser stations will be installed around the premises and near entry to the play frame.</p> <p>Clear use and cleaning guidance will be in place for toilets, with increased frequency of cleaning in line with usage. Normal cleaning products will be used, paying attention to frequently hand touched surfaces, and disposable cloths or paper roll will be used to clean all hard surfaces.</p>	1	5	5				
Kitchen safety	4	5	20	<p>Interaction between kitchen staff and other workers will be minimised, including when on breaks.</p> <p>Teams will be put into shifts to restrict the number of workers interacting with each other.</p> <p>As few people as possible will be allowed to access the kitchen.</p> <p>Access to walk-in store areas will be minimised, for example, with only one person being able to access these areas at one point in time.</p> <p>Working areas will be spaced to maintain social distancing guidelines as much as possible, recognising the difficulty of moving equipment such as sinks, hobs and ovens.</p> <p>Floor marking will be provided to signal social distancing.</p> <p>Contact will be minimised at 'handover' points with other staff, such as when presenting food to serving staff and delivery drivers.</p>	1	5	5				

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<p>Soft Play</p>			<p>High contact surfaces will be cleaned between booked sessions. Particular attention will be paid to areas such as slides, bars, enclosed crawl through ‘tunnels’ or tube slides and handholds. The entire building is treated regularly.</p> <p>Ball pits will be closed or physically removed from frames before opening.</p> <p>Difficult to clean items will be removed making it easier to clean the soft play area. For example, this would cover items such as soft punch bags, plastic balls and other easily removable items. Any loose soft play items will either be removed or identified in a way that allows them to be included in the enhanced cleaning schedule. The risk of unidentified and mobile items is that they are missed or not included in an enhanced cleaning schedule. Identifying marks will be used, alongside a check sheet to record that each item has been cleaned. Pay particular attention to the withdrawal of unnecessary play items that children will put in their mouths or around their faces which are a high transmission hazard.</p> <p>Before anyone is permitted to enter the soft play frame they will need to apply hand sanitiser at the point of entry to the play area. These sanitisation points will be adjacent to each separate play area (not just at the entrance to the building), supervised and the application of sanitiser made mandatory. We have a zero-tolerance policy, with a written policy for dealing with non-compliance. Staff will be trained in the handling of non-compliant persons.</p> <p>Where customers are required to queue, clear social distancing floor markings to stop clumping are in place.</p> <p>The capacity of the soft play frame has been calculated to allow for the current guidance on social distancing - this will allow households to socially distance as required by the latest government guidance. On the basis of normal play frame capacity calculations which is based on active floor area, capacity/occupancy will be reduced to maximum 75%, this will be based on the total number of users including parents or guardian supervising. This will be monitored when in use as part of the ongoing risk assessment process, to ensure that capacities deliver social distance requirements.</p> <p>Capacity management and social distancing will be controlled by:</p> <p>Separate entrance and exit points are not possible at Treasure Island, however timed entry/exit with fixed cleaning times will remove the risk of 2 way flow of customers. Entry will be staffed, to monitor/regulate numbers to no more than the maximum persons allowed to enter the play structure at any one time. Staff will use tally counters/booking system to help monitor this.</p>						
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	L	S			L	S			Yes	No
				Signage displayed at the entrance to the frame; Encouraging parents to accompany children through the frame; The natural one-way flow already built into structures (i.e. hard to climb slides); Total centre capacity will not exceed the total number of persons allowed within the soft play frame. Where there isn't sufficient space to facilitate social distancing only one household per area will be permitted at any one time (applies to ball games area). To aid social distancing and avoid pinch points: Direction arrows or minor alterations to establish a flow system. For example log ramps to be up only and deck climbs and slides to be down only. Floor pads are typically 1.2m square so additional signage can be erected to remind customers to remain two square floor pads apart from others while playing in the structure unless they are from one family group or bubble. Risk assessments of pinch points within the frame. Staggered start times for people entering the play frame.						

Name of Assessor:	Claire Tranter	Date:	01/01/2022
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Action Plan

Hazard	Further Actions	Assigned To	Due Date	Priority

Severity	5	5	10	15	20	25
	4	4	8	12	16	20
	3	3	6	9	12	15
	2	2	4	6	8	10
	1	1	2	3	4	5
		1	2	3	4	5
Likelihood						

Likelihood	Severity	Risk (Likelihood x Severity)
1 = Very Unlikely	1 = No injury	1 – 5 = Low
2 = Unlikely	2 = Minor Injury or Illness	6 – 12 = Medium
3 = Likely	3 = 7-day Injury or Illness	15 – 25 = High
4 = Very Likely	4 = Specified Injury or Illness	
5 = Almost Certain	5 = Fatality or disabling injury	

